

EVENT NAME

Compression! Art & Fire

EVENT LOCATION

Reno City Plaza

EVENT DATES AND TIMES

Setup Date	7/26/2014	Setup Start Time	6 a.m.
Event Start Date	7/26/2014	Event End Date	7/26/2014
Daily Event Start Time	3 p.m.	Daily Event End Time	11 p.m.
Dismantle Date	7/26/2014	Dismantle End Time	2 a.m. (7/27/2014)

EVENT DESCRIPTION

(To be included on the City of Reno's Website Special Events Calendar – maximum of 275 characters)

Compression is a fire arts festival that celebrates the culture and impact of Burning Man, held as part of Artown, and including youth and alternative performances, fire performances and fire arts and safety displays, art cars, vendors, playa art projects and camps. Compression is a free family event being held downtown for the seventh year.

ON SITE CONTACT

Erika Wesnousky

ON SITE NUMBER

775-686-9608

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief. I have read, understand and agree to abide by the rules and regulations governing the proposed Special Activity or Event under the Reno Municipal Code. I understand that this application is made subject to the rules and regulations established by the City Council and/or the City Manager or the City Manager's designee. I agree to comply with all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the event venue and the conduct of the event. I agree to abide by all rules, regulations and permit conditions and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Reno. Such City Services may include, but are not limited to, Police, Fire, Public Works, Parks and Recreation, Business License and/or other necessary services provided by the City of Reno.

Indemnification of the City of Reno. By signing this application the applicant, and any organization the applicant represents, agrees to indemnify, defend and hold harmless the City and its officers, agents and employees (collectively "Indemnitees") from and against any claim, loss, damage, injury, death and liability of every kind, nature and description (including without limitation, incidental and consequential damages, court costs, attorneys' fees and costs of investigation) that arise directly or indirectly, in whole or in part, from or relating to any conduct of the applicant or the applicant's principals, agents, employees, subcontractors, vendors or invitees pursuant to any permit issued pursuant to this application. City does not waive, and specifically reserves, all of its statutory and common law defenses, including all protections under NRS Chapter 41.

EVENT COORDINATOR'S SIGNATURE

EVENT COORDINATOR'S NAME

Erika Wesnousky

TYPE OF EVENT

See FAQ for clarification of event types

- ☐ Special Activity
☒ Special Event – Parks
☒ Special Events – Street / Sidewalk Occupancy

EVENT WILL INCLUDE
(check all that apply)

- ☒ Amplified Sound/Multimedia
Attachment A Required
☒ Street/Sidewalk Occupancy
Attachment B Required
☐ Alcohol Service
Attachment C Required
☒ Vendors/Exhibitors
Attachment D Required
☐ Privileged Sales
Attachment E Required
☒ Event Set-Up
Attachment F Required
☒ Park Usage
Attachment G Required
☐ Food/Beverage Service
Contact Washoe County Environmental Health Services (775) 328-2620

This application alone does not authorize a Special Activity or Event. Application must be reviewed by all necessary departments prior to permit issuance. Permit must be on-site during the event and must be shown, upon demand, to any member of the City of Reno Police, Fire, Public Works, Parks and Recreation, Business License Department(s) or City Manager's Office.

HOST ORGANIZATION	<u>Controlled Burn, Inc.</u>	EVENT COORDINATOR	<u>Erika Wesnousky</u>
MAILING ADDRESS	<u>PO Box 13962</u>	CITY/STATE/ZIP	<u>Reno NV 89509</u>
DAYTIME PHONE	<u>775-686-9608</u>	CELL PHONE	<u>775-686-9608</u>
WEBSITE	<u>www.compression.controlledburnreno.com</u>	FAX	
EMAIL ADDRESS	<u>wesnousky@gmail.com</u>		
ONSITE CONTACT	<u>Erika Wesnousky</u>	CELL PHONE	<u>775-686-9608</u>
PUBLIC CONTACT	<u>Erika Wesnousky</u>	DAYTIME PHONE	<u>775-686-9608</u>
FEDERAL TAX ID	<u>71-1015967</u>	<input checked="" type="checkbox"/> HOST ORGANIZATION IS NON-PROFIT <small>Proof of current non-profit status <u>must</u> be included with application.</small>	

ANTICIPATED ATTENDANCE: DAILY 8500 TOTAL 8500

☒ OPEN TO THE PUBLIC ☐ ADMISSION WILL BE CHARGED \$

↓ FOR CITY OF RENO OFFICE USE ONLY ↓			
Application Processing Fee* 0-49 Vendors	<input type="checkbox"/> \$103.00		DATE ENTERED <u>September 8</u> FAX TO <input type="checkbox"/> Fire <input type="checkbox"/> Zoning <input type="checkbox"/> Health
Application Processing Fee* 50+ Vendors	<input type="checkbox"/> \$258.00		
Temporary Vendor Business License	<input type="checkbox"/> \$ 15.00 x		
Temporary Alcohol Permit, 1 Booth/Day	<input type="checkbox"/> \$ 55.00 x		
Temporary Alcohol Permit, Add'l Booth/Day	<input type="checkbox"/> \$ 22.00 x		
Fire Inspection	<input type="checkbox"/> \$111.00		<input type="checkbox"/> Complete <input type="checkbox"/> Incomplete Reason Incomplete:
Additional Fire Permits	<input type="checkbox"/> TBD Refer to "FD" Section		
City Service Fee	<input type="checkbox"/> TBD Actual Cost of City Services		
Late Fee	<input type="checkbox"/> TBD Refer to Reno Municipal Code		
Application fees must be paid at the time the application is submitted and are not refundable under any circumstances			
TOTAL FEES			INITIALS
TOTAL PAID			

3. Additional Information:

Will you be using any of the following? Check all that apply:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Flammable or compressed gases | <input type="checkbox"/> Exit obstructions | <input type="checkbox"/> Dust or spark production |
| <input type="checkbox"/> Fire lane or hydrant obstruction | <input checked="" type="checkbox"/> Temporary electrical wiring | <input type="checkbox"/> Bleachers |
| <input type="checkbox"/> Cooking vendors | <input type="checkbox"/> Indoor vehicle display | <input checked="" type="checkbox"/> Loose seats/chairs over 200 |
| <input type="checkbox"/> Fenced area or building to be occupied by 50 or more people | | |

Separate Permit Requirements:

One or more of the following activities (\$85)

☒ **Open flame devices**

Open flame devices include decorative devices, cooking devices, and theatrical open flame performances.

☐ **Canopies in excess of 400 square feet**

Canopy – A structure, enclosure, or shelter constructed of fabric or pliable material supported by any manner except by air or the contents that it protects, and is open without sidewalls or drops on 75 percent or more of the perimeter.

☐ **Tents in excess of 200 square feet**

Tent – A structure, enclosure or shelter constructed of fabric or pliable material supported by any manner except by air or the contents that it protects.

☐ **Indoor demonstration cooking**

Pyrotechnic activity (\$225)

☐ **Pyrotechnics**

Pyrotechnic composition – A chemical mixture that produces visible light displays or sounds through a self-propagating, heat-releasing chemical reaction which is initiated by ignition.

For Additional Information Contact:

Reno Fire Department

775-334-2300

775-334-3826 FAX

RFDSpecialEvents@reno.gov

DISPOSAL AND RECYCLING PLAN

Will you be using existing, City-owned trash receptacles at your event?

☒ Yes.

Note that you will be required to empty these receptacles frequently throughout the course of your event. Plastic bags must be used to line the trash receptacles. City staff will not service the receptacles during your event, other than during activities designated as Special Event – Parks.

☐ No.

Describe refuse removal plan:

Event volunteers will collect all trash and recyclables for post-event off-plaza sorting and pick-up.

Other than during Special Event – Parks, event organizers are required to manage recycling at all Reno Special Events (Park Staff manages recycling at Special Events – Parks).

Method and types of recyclable material collection:

☒ cans

☒ plastic bottles

☒ paper materials

☒ cardboard

☐ other

Describe recycling plan if event is not taking place in a City park:

Event volunteers will encourage and model good recycling behavior, and collect recyclables as they become available for post-event sorting.

How will you promote recycling at your event?

Volunteers will place signs at trash and recycling locations requesting on-site sorting by attendees. Volunteers will indicate these locations throughout the event, and model their use.

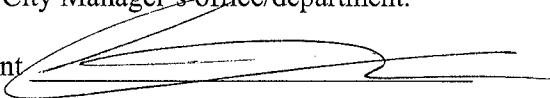
**SPECIAL EVENT & ACTIVITY PERMIT APPLICATION
ATTACHMENT A**

**CITY OF RENO
SOUND AMPLIFICATION/MULTIMEDIA PERMIT**

- Amplified sound/multimedia is permitted at Special Events and Special Activities only with a Sound Amplification Permit.
- It is the policy of the City of Reno to allow amplified sound/multimedia between the hours of 8:00 a.m. and 10:00 p.m. or after a park closing hour, whichever occurs first. The decibel range will be no louder than 75 decibels at the outermost boundaries of the event.
- Per Reno Municipal Code (RMC) Section 8.23.085: It shall be unlawful to use sound amplification devices or sound equipment in any parks and recreation facilities in excess of 50 decibels measured within 50 feet from the location of the sound amplification device or sound equipment, without first obtaining a permit in accordance with RMC section 8.23.075. Even with a permit, sound amplification device or sound equipment shall not exceed 75 decibels at the boundaries of the permitted area. Violation of this section is a misdemeanor.
- The City of Reno encourages event organizers to ensure that amplified sound/multimedia content is family-friendly, particularly at outdoor events held on public property.

Event Name Compression! Art + Fire Event Date 7/26/2014
Time Start 3 p.m. Time End 11 p.m.
Type of Event Artown art and fine festival
Event Location Reno City Plaza
Type of Amplification or Multimedia Voice/Speech (mc) Live Music (Band)
DJ/Music/Karaoke Other

- By filing this permit I agree to take all steps reasonably necessary to resolve complaints about my use of amplified sound / multimedia and to ensure compliance with the provisions of the Ordinance.
- The applicant and this permit must be in the immediate area of the sound amplifying equipment during any testing or use.
- This permit does not grant permission to disturb the peace or violate RMC 8.12.020 or 8.23.085.
- This permit must be in the possession of the person operating the sound amplification/multimedia equipment and must be shown, upon demand, to any member of the City of Reno Police, Fire, Public Works, Parks and Recreation, Business License or City Manager's office/department.
- This permit does not authorize a Special Activity or Event.

Signature of Applicant 

Approved by _____

SPECIAL EVENT & ACTIVITY PERMIT APPLICATION ATTACHMENT B

ROUTE MAP/USE OF PUBLIC RIGHT-OF-WAY

For purposes of this application, Public Right-Of-Way is defined as any public street, road, sidewalk, bridge, alley or other pathway used for vehicular and/or pedestrian passage.

If your event is a parade, procession, foot race or involves any other type of moving route, please provide a detailed route map indicating the start and finish locations, direction of travel and any aid stations or other setup along the route.

Please note that event signs, posters, flags or other materials may NOT be hung from, attached, or otherwise affixed to any permanent public sign, post, fixture or to any temporary sign, barricade, or other type of equipment placed or provided by the City of Reno to close a street, provide a secure event perimeter, or otherwise accommodate the event.

STREET CLOSURES OR RESTRICTIONS

Applications requesting a street closure or restriction must be submitted at least 90 days prior to the date of the event.

Please indicate any of the following street locations your event will involve by selecting as many of the below that apply:

VIRGINIA STREET	Closure Date & Time	Re-Open Date & Time	OTHER DOWNTOWN STREETS	Cross Street	Cross Street	Closure Date & Time	Re-Open Date & Time
Liberty St to Ryland St			Arlington Ave	from	to		
Ryland St to Pine St			Lake St	from	to		
Pine St to Court St			Wells Ave	from	to		
Court/State St to Mill St			Center St	from	to		
Mill St to First St	7/26/14 6am	7/27/14 2am	Sierra St	from	to		
First St to Second St	7/26 leave	7/27, 2am	First St *	from	Sierra St to Center St	7/26 leave	7/27 2am
Second St to Commercial Row			Second St	from	to		
Commercial Row to Third St			Commercial Row	from	to		
Third St to Plaza St			Third St	from	to		
Plaza St to Fourth St			Plaza St	from	to		
Fourth St to Fifth St			Fourth St	from	to		
Fifth St to Sixth St			Fifth St	from	to		
			Sixth St	from	to		

* We will allow access to impacted neighbors to alleys off First St, and will ~~also~~ allow exit from CalNeva parking onto First St.

We understand that the section of First St. between Virginia and Center is closed by default by our Virginia St. Closure.

If your event involves a location other than or in addition to those listed on the previous page, select the right-of-way impediment(s) that applies to your event.

- ☐ One-block street closure Location: _____ Date(s)/Time(s): _____
- ☐ Lane closure Location (incl direction): _____ Date(s)/Time(s): _____
- ☐ Sidewalk occupancy Location: _____ Date(s)/Time(s): _____
- ☐ Other closure or use of public right-of-way (describe): _____ Date(s)/Time(s): _____

☐ ReTRAC Plaza*– East (between Sierra St & Virginia St) Date(s)/Time(s): _____

☐ ReTRAC Plaza*– West (between West St & Sierra St) Date(s)/Time(s): _____

*Maximum uniform load is 125 pounds per square foot.

STREET CLOSURE PRESS RELEASE

If your event involves a street or sidewalk closure or restriction of any kind, you must prepare and attach to this permit application a draft press release indicating which streets will be impacted, for what days and times and suggested alternate routes. This release must have a contact name and phone number should the media require additional information.

PARKING / SHUTTLE

While special events are a benefit to local residents, they can also severely impact traffic, parking and disrupt citizens' ability to travel around their hometown.

How do you intend to lessen the impact of your event (traffic/parking) on local businesses and residents?

Volunteers at closure points will assist mobility-challenged citizens. We will provide access to alleys used by impacted neighbors. There is not a lot of parking in our closure area, but volunteers will offer parking information adjacent to event.

Where will event participants park?

Parking is available at the Reno Garage at 1st and Sierra, at the Washoe County lot at Virginia and Court, and at CalNeva parking towers at First and Center. There is also metered parking on adjacent streets.

SPECIAL EVENT & ACTIVITY PERMIT APPLICATION ATTACHMENT F

RENO FIRE DEPARTMENT INFORMATION

Welcome and thank you for choosing Reno for your special event. The Reno Fire Department is committed to promoting public safety and ensuring that your event is successful and safe. The purpose of these guidelines is to familiarize event promoters and vendors with fire and life safety requirements enforced by the Reno Fire Department.

The following items are prohibited for use, sale, display, distribution, manufacture or possession in all special event locations (both indoor and outdoor) without permit and approval from the Reno Fire Department: pyrotechnics, ammunition, smoke or flame generating devices, fireworks, any exploding device or material, cigarette or cigar loads, smokeless or black powder, live military ordinance, tear gas or any other toxic gas producing device.

Indoor Event Requirements

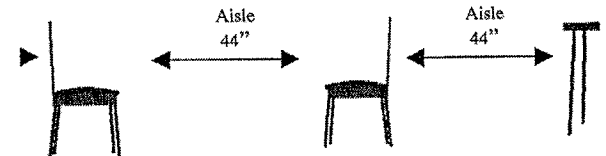
Indoor events may only take place in Assembly type occupancies unless otherwise permitted by the Reno Fire Department.

1. ☐ Approved Maximum Occupant Load Signs must be posted in a conspicuous place.

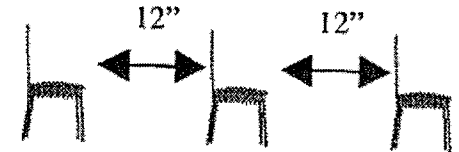
Exits and Aisle Widths

2. ☐ Exit doors shall be identified by illuminated "exit signs".
3. ☐ All exit doors must be maintained in operable condition and shall not have a lock or latch unless it is panic hardware.
4. ☐ Exit doors and exit paths shall not be obstructed in any manner.
5. ☐ Trade show and vendor exhibit aisles shall have not less than 8 foot cross aisles and 10 foot main aisles unless otherwise approved by the Reno Fire Department.

6. ☐ For areas without fixed seats, the minimum clear aisle width shall be 36 inches where seats, tables, furnishings, or displays are placed on one side of the aisle only, and 44 inches when such furnishings or displays are placed on both sides of the aisle. Aisles shall not have a dead end greater than 20 feet in length.



7. ☐ Unless otherwise approved by the Fire Department, seating rows shall not be greater than 7 seats when there is an aisle or doorway at one end of the row only. Seating rows can increase to a maximum of 14 seats if an aisle or doorway is located at both ends of the row. The minimum clear width between rows shall not be less than 12 inches.



8. ☐ Chairs are to be bonded together when seating exceeds 200 and seats are not fixed to the floor.

Fire Protection Equipment

9. ☐ Fire protection systems and equipment (sprinklers, standpipes, alarm systems, hood systems, extinguishers, hydrants, etc.) shall be operative at all times. Systems shall be current on required service and testing and must have an approved service label as certified by the office of the State Fire Marshal.
10. ☐ Fire protection equipment such as sprinkler risers, alarm panels, and fire extinguishers shall not be obstructed in any manner.
11. ☐ Approved fire extinguishers with a minimum rating of 2A10BC must be accessible within 75 feet of travel from any point in the building.

Indoor Displays

12. ☐ Except for vehicles or combustion engines used for demonstration and/or operational purposes on a limited basis, fueled equipment shall not be operated or repaired inside structures. All indoor use must be reviewed and specifically approved through the fire department permitting process.
13. ☐ Liquid or gas fueled vehicles, boats, or other motor craft for display are only allowed indoors when batteries are disconnected, fuel in fuel tank does not exceed one-quarter tank or 5 gallons (whichever is less), fuel tanks and fuel openings are closed and sealed to prevent tampering. Vehicles are prohibited from being fueled or defueled within the building.
14. ☐ Open-flame decorative devices, cooking devices, or theatrical open flame performances are not allowed without first obtaining a separate permit from the Reno Fire Department.
15. ☐ All Tents and Canopies used for indoor displays shall be composed of material meeting the flame propagation performance criteria of NFPA 701. A certificate shall be submitted to the Reno Fire Department and a copy retained on the premise where the temporary structure is set up. This affidavit or certificate shall attest to the following information:
 - a. Names and addresses of the owners of the tent or canopy.
 - b. Date the fabric was last treated with flame-retardant solution.
 - c. Trade name or kind of chemical used in treatment.
 - d. Name of person or firm treating the material.
 - e. Name of testing agency and test standard by which the fabric was tested.

----- or -----

- e-1. A permanently affixed label from the Office of the State Fire Marshal stating that the material used for the tent or canopy is flame retardant and a Certificate of Flame Resistance.

----- or -----

- e-2. 10 x 10 foot canopies meeting fire retardant CPAI-84 requirements, as listed in the manufacturer specifications.

16. ☐ A 10 foot break shall be provided when canopies, cumulative arrangement total, exceeds 400 square feet (e.g. when four 10'X 10' canopies are assembled in a row a 10 foot break shall separate the next canopy).
17. ☐ Temporary indoor displays of enclosed structures (e.g. recreational vehicles, modular structures, and tents) shall be approved by the Reno Fire Department prior to set up or construction. All enclosed structures shall contain an approved early warning device, such as an operable smoke detector. Combustible storage shall be limited.
18. ☐ Structural engineered and stamped plans for exhibitors with temporary structures *other than tent and membrane structures* greater than 120 square feet, or more than one story, must be submitted through the Reno Fire Department for review by the Reno Building Department prior to set-up or construction. Plans will be reviewed within ten business days. Please submit plans in a timely manner to allow for corrections, if necessary. An additional structural plan review fee will be assessed by the Reno Building Department for this review.

Electrical

19. ☐ A working space of not less than 30 inches wide and 36 inches in depth shall be maintained around electrical panels.
20. ☐ Multi-plug power taps can only be used if they are polarized or grounded type and equipped with UL listed over-current protection.
21. ☐ Extension cords may only be used with portable appliances. The ampacity of the extension cord shall not be less than the rated capacity of the portable appliance.
22. ☐ Power taps and extension cords shall be directly connected to a permanently installed receptacle (no daisy chaining), and shall not be affixed to structures; extend through walls, ceilings, floors, under doors, or be subject to environmental damage.

Outdoor Event Requirements

Tents and Canopy Set-up

A tent is defined as a structure, enclosure or shelter constructed of fabric or pliable material supported by any manner except by air or the contents that it protects. A canopy is defined as a structure, enclosure, or shelter constructed of fabric or pliable material supported by any manner except by air or the contents that it protects, and is open without sidewalls or drops on 75 percent or more of the perimeter.

Tents having an area in excess of 200 square feet and canopies in excess of 400 square feet shall not be erected, operated, or maintained for any purpose without first obtaining a permit and approval from the Reno Fire Department.

1. ☒ Tents and canopies, used as an assembly occupancy, having an area in excess of 200 square feet of floor area, and any size canopy used for a cooking booth shall be composed of material meeting the flame propagation performance criteria of NFPA 701. A certificate shall be submitted to the Reno Fire Department and a copy retained on the premises where the temporary structure is set up.

This affidavit or certificate shall attest to the following information:

- a. Names and address of the owners of the tent or canopy.
- b. Date the fabric was last treated with flame-retardant solution.
- c. Trade name or kind of chemical used in treatment.
- d. Name of person or firm treating the material.
- e. Name of testing agency and test standard by which the fabric was tested.

----- or -----

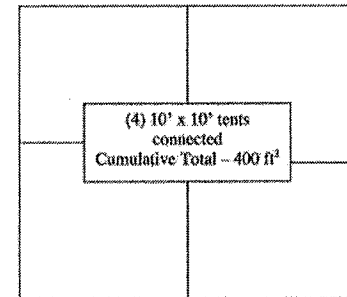
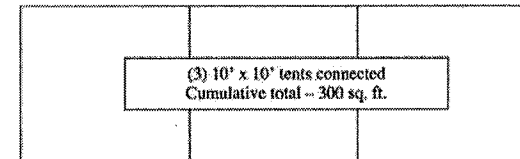
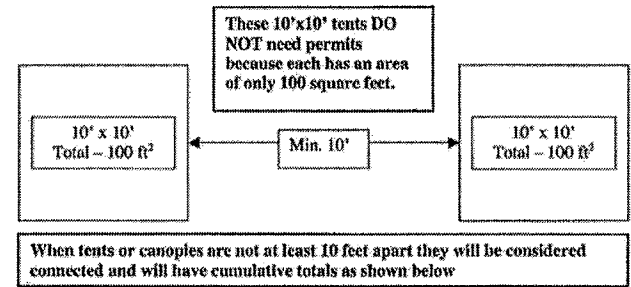
- e-1. A permanently affixed label from the Office of the State Fire Marshal stating that the material used for the tent or canopy is flame retardant and a Certificate of Flame Resistance.

----- or -----

- e-2. 10 x 10 foot canopies meeting fire retardant CPAI-84 requirements as listed in the manufacturer's specifications.

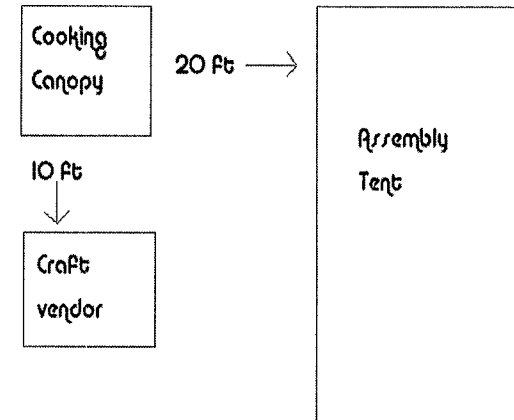
→ We will use only 10'x10' and 10'x20' tents 10' apart.

2. ☒ Hay, straw, shavings or similar combustible materials shall not be located within any tent, canopy or membrane structure used as an assembly occupancy, except the materials necessary for the daily feeding and care of animals.
3. ☒ Smoking shall not be permitted in tents or canopies used for assembly. "No Smoking" signs must be posted.
4. ☒ Open Flame or other devices emitting flame, fire or heat or any flammable or combustible liquids, gas, charcoal or other cooking devices shall not be permitted inside or located within 20 feet of a tent or canopy unless otherwise approved by the Reno Fire Department.



Heating and Cooking Appliances/Cooking Booths

5. ☐ Cooking is allowed under flame retardant canopies that comply with section 1 above.
6. ☐ Tents and canopies where cooking is performed shall be separated from other cooking booth canopies, vendor tents, and combustible construction by a minimum of 10 feet, and from assembly tents by a minimum of 20 feet.
7. ☐ Gas-fired barbecues shall be placed a minimum of 10 feet from any combustible construction and a minimum of 20 feet from any building air intake, door, window, or opening.
8. ☐ Any cooking shall be isolated from contact with the public by physical guards, fencing, or enclosure.
9. ☐ All commercial cooking equipment located inside of a trailer or fully enclosed constructed booth made of permanent materials shall be provided with an approved UL listed automatic fire extinguishing system, bearing an approved service label as certified by the office of the State Fire Marshal.
10. ☐ All cooking booths must have a minimum 5lb "2A:10B:C" rated fire extinguisher with a current State Fire Marshal's service tag. A "K"-rated fire extinguisher shall be provided for all cooking applications utilizing grease or deep fat fryers.
11. ☐ Compressed gas cylinders shall be stored in an upright position and secured to prevent accidental tip over. All compressed gas cylinders in use shall be equipped with individual regulators with approved hoses and appliances.



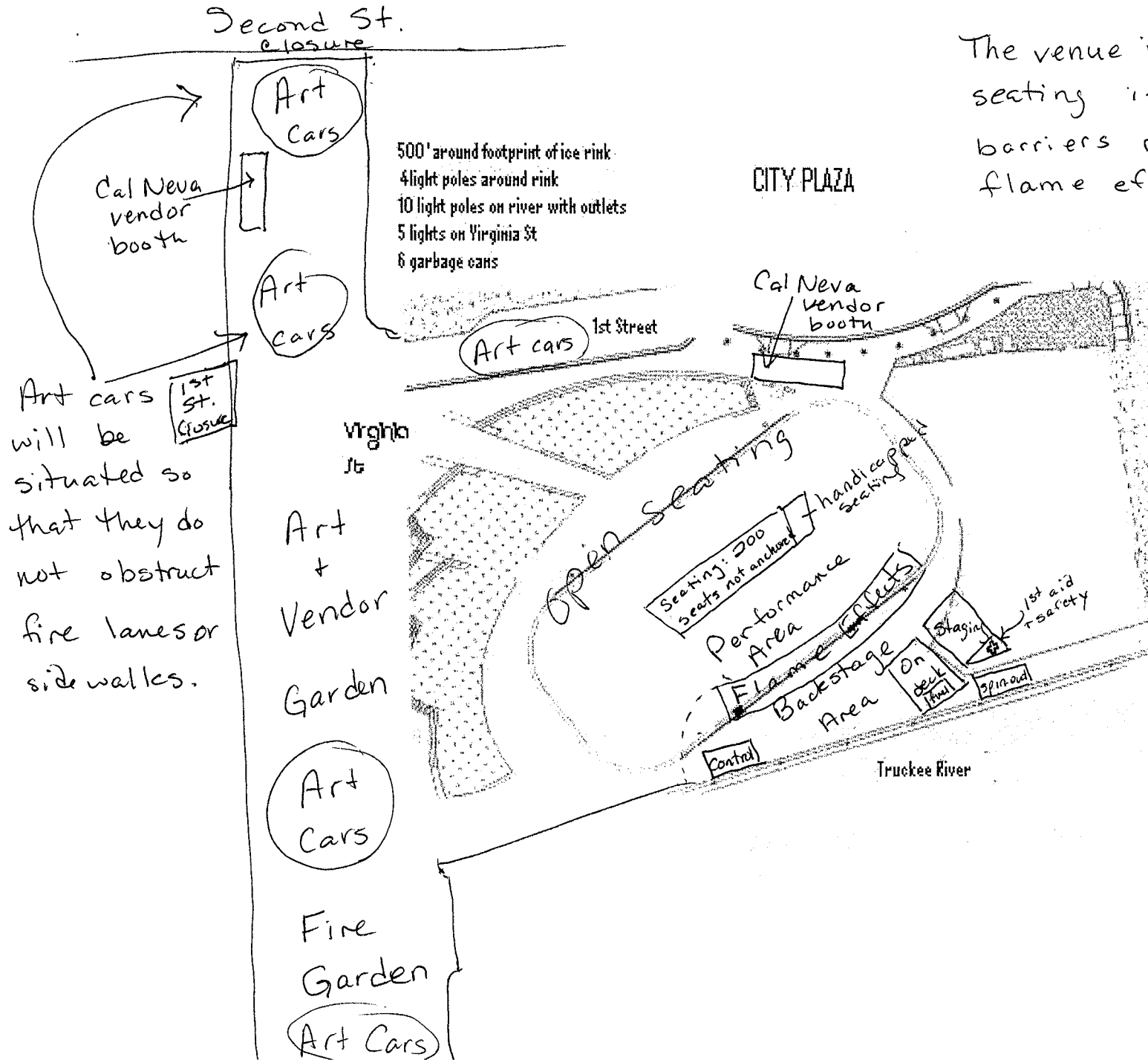
Fire Access

12. ☒ A 20 foot fire lane shall be provided for all events for emergency access.
13. ☒ Fire access lanes in the downtown core shall follow the guidelines set forth under the "Downtown Event Setup Guidelines and Diagrams" located at www.reno.gov/index.aspx?page=731.
14. ☒ No parking, display, or obstruction of any sort is permitted in front of Fire Hydrants, Fire Department Connections, or access doors to rooms containing fire protection equipment.
15. ☒ Fuel powered generators shall be a minimum of 25 feet from any booth and shall be isolated from contact with the public by either physical guard, fence, or enclosure.

7/26/2014 Compression! Art + Fire Site Plan

Second St.
closure

The venue is unfenced, and seating is open. Temporary barriers restrict access to flame effects and backstage.

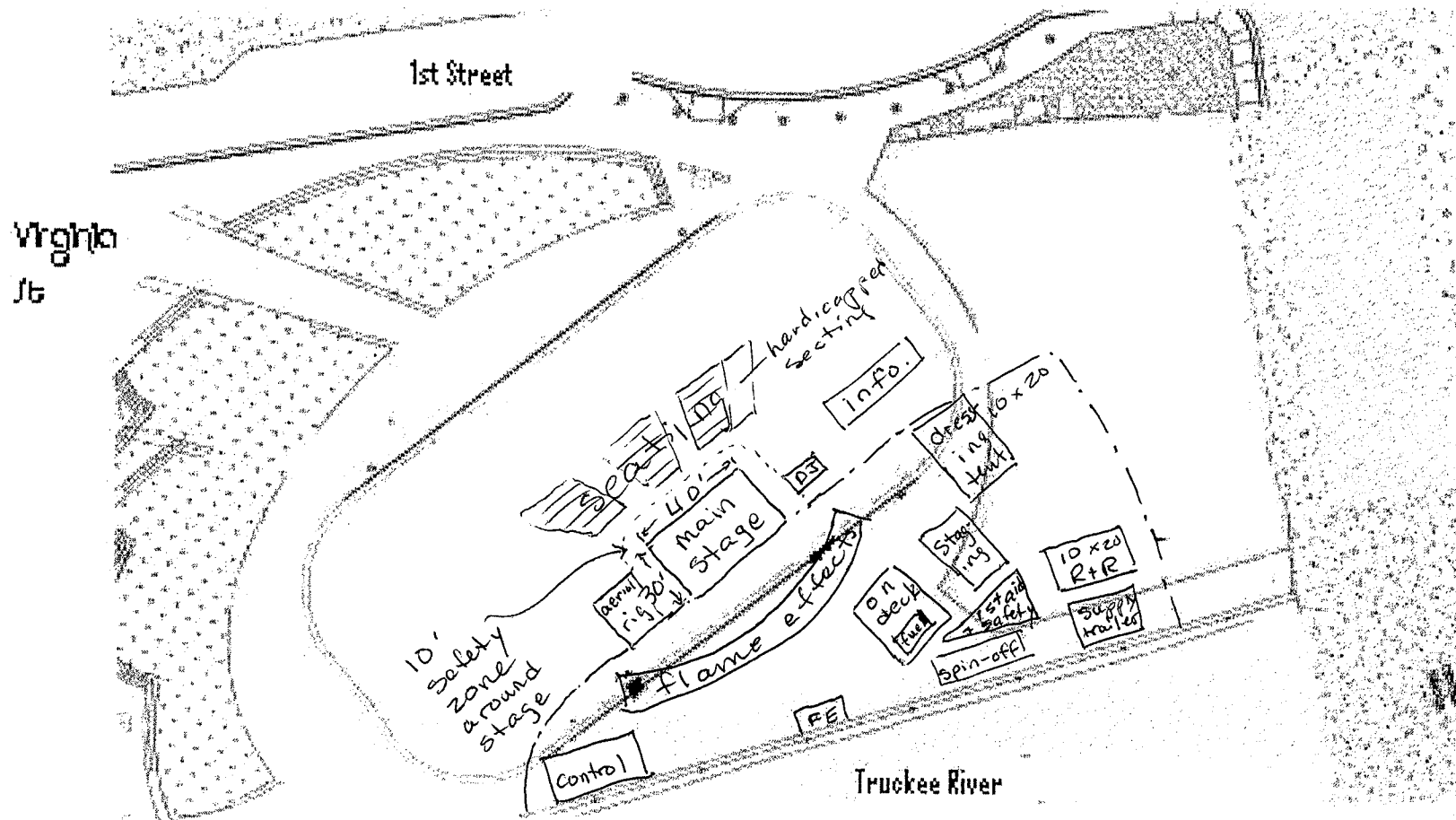


Art cars will be situated so that they do not obstruct fire lanes or sidewalks.

7/26/2014 Compression! Art + Fire Performance Area

- 500' around footprint of ice rink
- 4 light poles around rink
- 10 light poles on river with outlets
- 5 lights on Virginia St
- 6 garbage cans

CITY PLAZA



SPECIAL EVENT & ACTIVITY PERMIT APPLICATION

ATTACHMENT H

SECURITY PLAN

Name of Event	Compression! Art & Fire		
Event Date(s)	7/26/2014	Event Time(s)	3-11 p.m.
What is the type/theme/purpose of the event? (cars, motorcycles, food festival, music festival, foot race, etc.)			
Art and fire festival, held as part of Artown			
Location of Event	Reno City Plaza and adjacent portions of Virginia and 1 st Streets		
Does this event include the use of indoor venues? (Reno Events Center, Convention Center, etc.)	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	If yes, specify venue(s):	
Event open to the public? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Is there an admission cost? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$	
Estimated amount of attendees?	8500	Average age of attendees?	35
Target demographic? (youth, seniors, families, athletes, etc.)	Families		
Will there be music? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Live music (band)	<input checked="" type="checkbox"/> DJ/Karaoke	<input checked="" type="checkbox"/> Other: DJ and MC
Will there be fireworks? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
Are there other events occurring on the same day? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Specify: Other Artown events as developed by other event producers		
Wingfield Park events usually scheduled simultaneously.			
Are there street closures? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> static closure (PW)	<input type="checkbox"/> rolling closure (RPD)	
Static closure of Virginia Street from Mill to Second St. and of First Street from Sierra to Center St.			
Is additional RPD traffic control required for the event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Will you be using volunteers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	# of volunteers		125
Volunteer Assignments: (Attach list of volunteer assignment positions and hours.)			
<input checked="" type="checkbox"/> entry/exit points	<input type="checkbox"/> parking	<input checked="" type="checkbox"/> Directional information	<input checked="" type="checkbox"/> Traffic control (limited)
<input checked="" type="checkbox"/> Other: Security, fire safety			
Virginia St at Mill and at 2 nd , First St. at Sierra and at Center, for duration of event in 2-hour shifts.			
Name of Security Company (must be licensed/bonded):			
Attach list of assignments and hours. Include where and how security will be deployed (roving, on foot, stationary post, on bicycle, etc.)			

Attach a layout of the event to include vendor locations, alcohol points of sale, entry/exit points, volunteer locations and security locations.

EVENT ZONE INDEX MAP

7/26/2014

Compression! Art + Fire

Site Plan

Solid line is venue area
Dashed line is neighbor
notification zone.

LEGEND

ZONE No.
 **North and South
Streets Zones**

ZONE No.
 **East and West
Streets Zones**

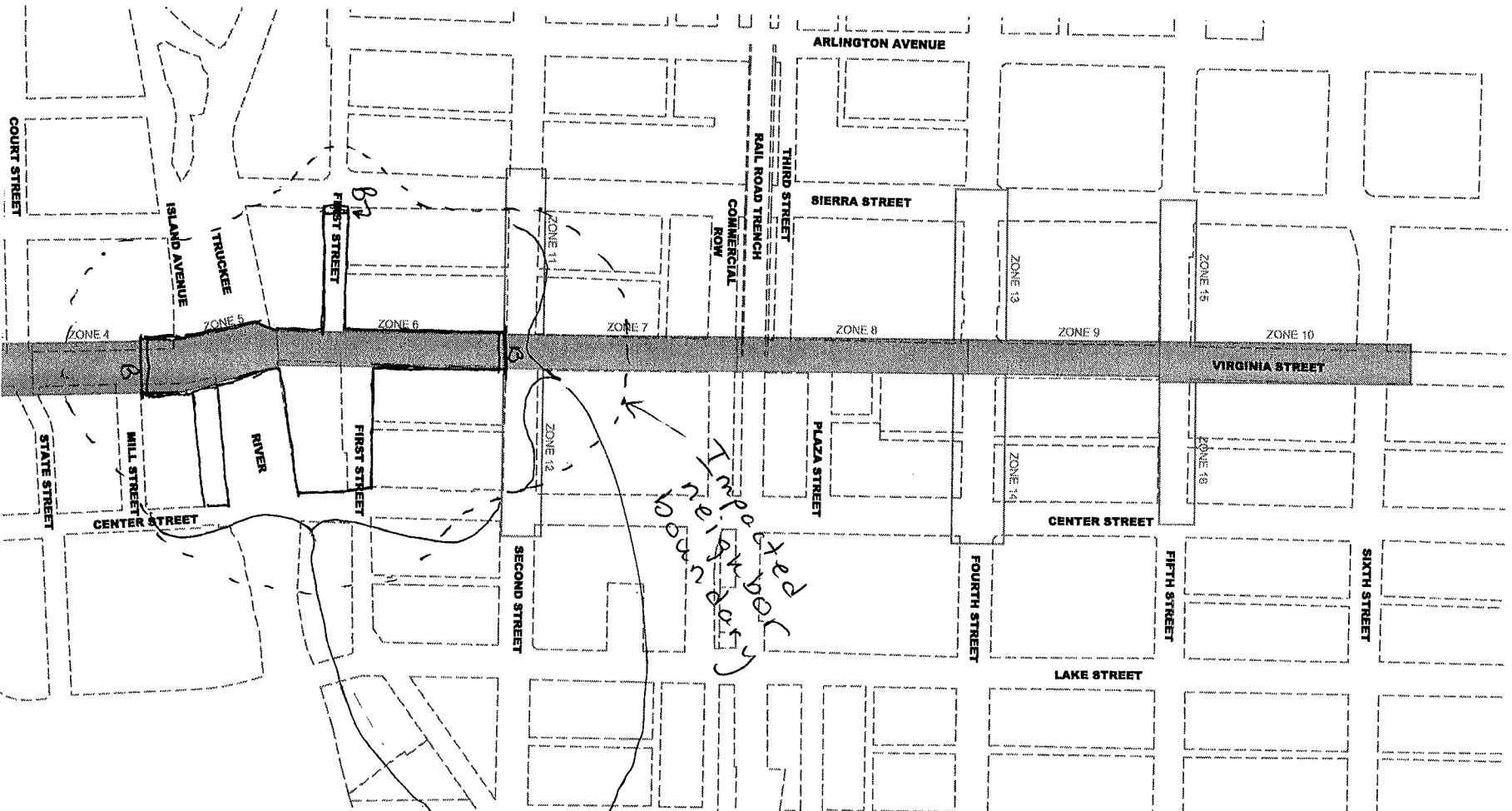
Traffic will be directed
north on Center St.,
south on Sierra St.,
and east and west
on Court and Second Sts
around the closure area.

Event

Boundary

Street closures at
Virginia and Mill Sts.
Virginia and Second Sts.
First and Sierra Sts.



B = temporary barricade
Access will be allowed
at Fulton and Lincoln Plks
to impacted neighbors on



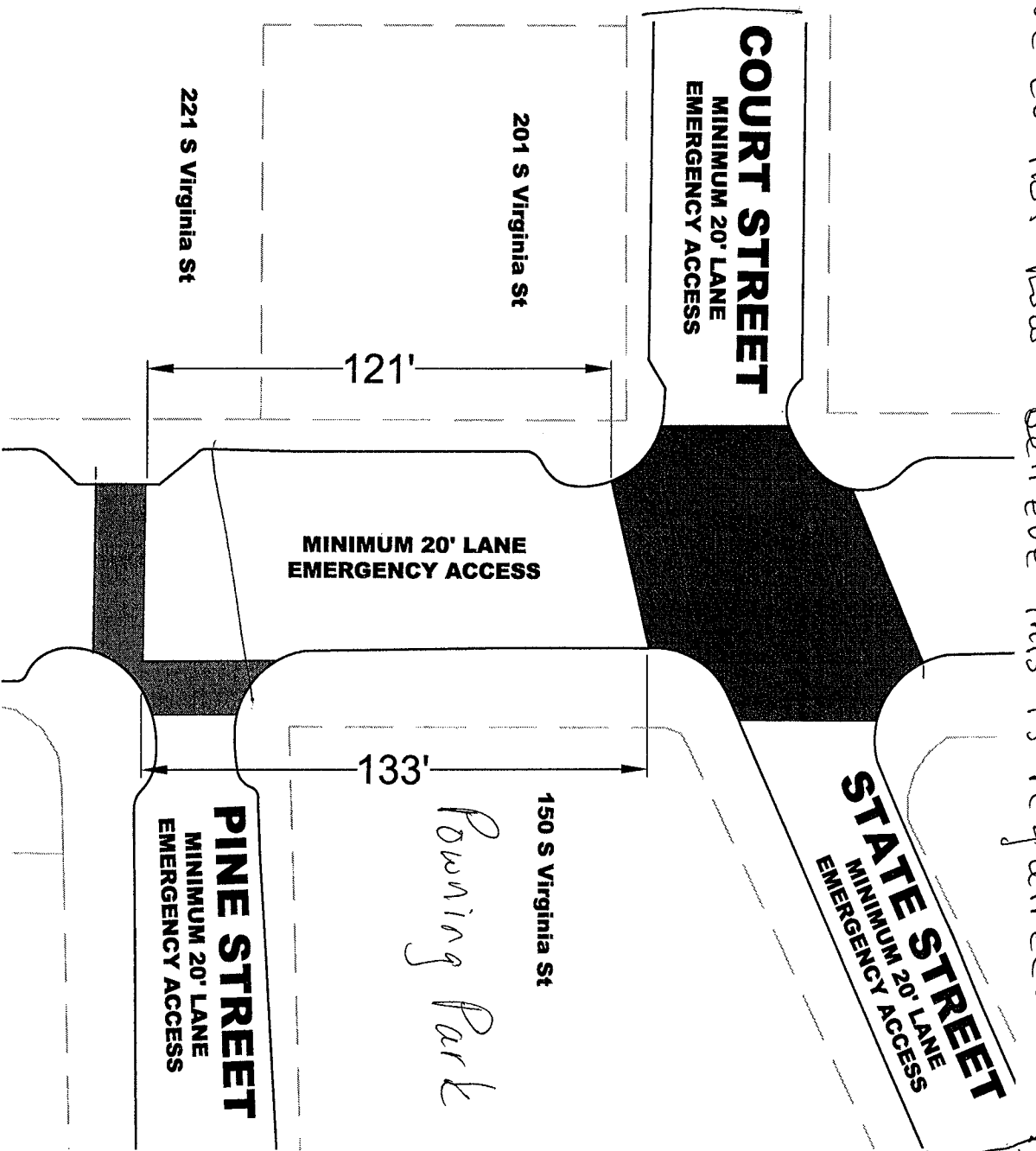
VIRGINIA STREET

EVENT ZONE 3

Pine Street to Court Street

LEGEND	
	No setup permitted at any time
	Conditional Setup permitted upon approval

Our original plan had been to request use of Pawning Park, and closure of Virginia St. from Pine to bridge reconstruction closure, and ~~from~~ Court St. from Sierra, ~~at~~ State to Center Sts. We do not now believe this is required.



VIRGINIA STREET

EVENT ZONE 4

Court Street to Mill Street

LEGEND

-  No setup permitted at any time
-  Conditional Setup permitted upon approval

7/26/2014

Compression, Art + Fire

Street closure
detail

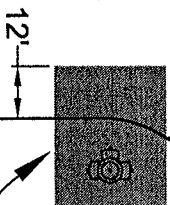
Southern end of event

Volunteer station

Event
access

Street
closure

MILL STREET
MINIMUM 20' LANE
EMERGENCY ACCESS



NO SET-UP AROUND FIRE
HYDRANT
7.5' CLEARANCE (SIDES)
12' CLEARANCE (FRONT)

100 S Virginia St

244'

261'

75 Court St

MINIMUM 20' LANE
EMERGENCY ACCESS

STATE STREET
MINIMUM 20' LANE
EMERGENCY ACCESS

COURT STREET
MINIMUM 20' LANE
EMERGENCY ACCESS

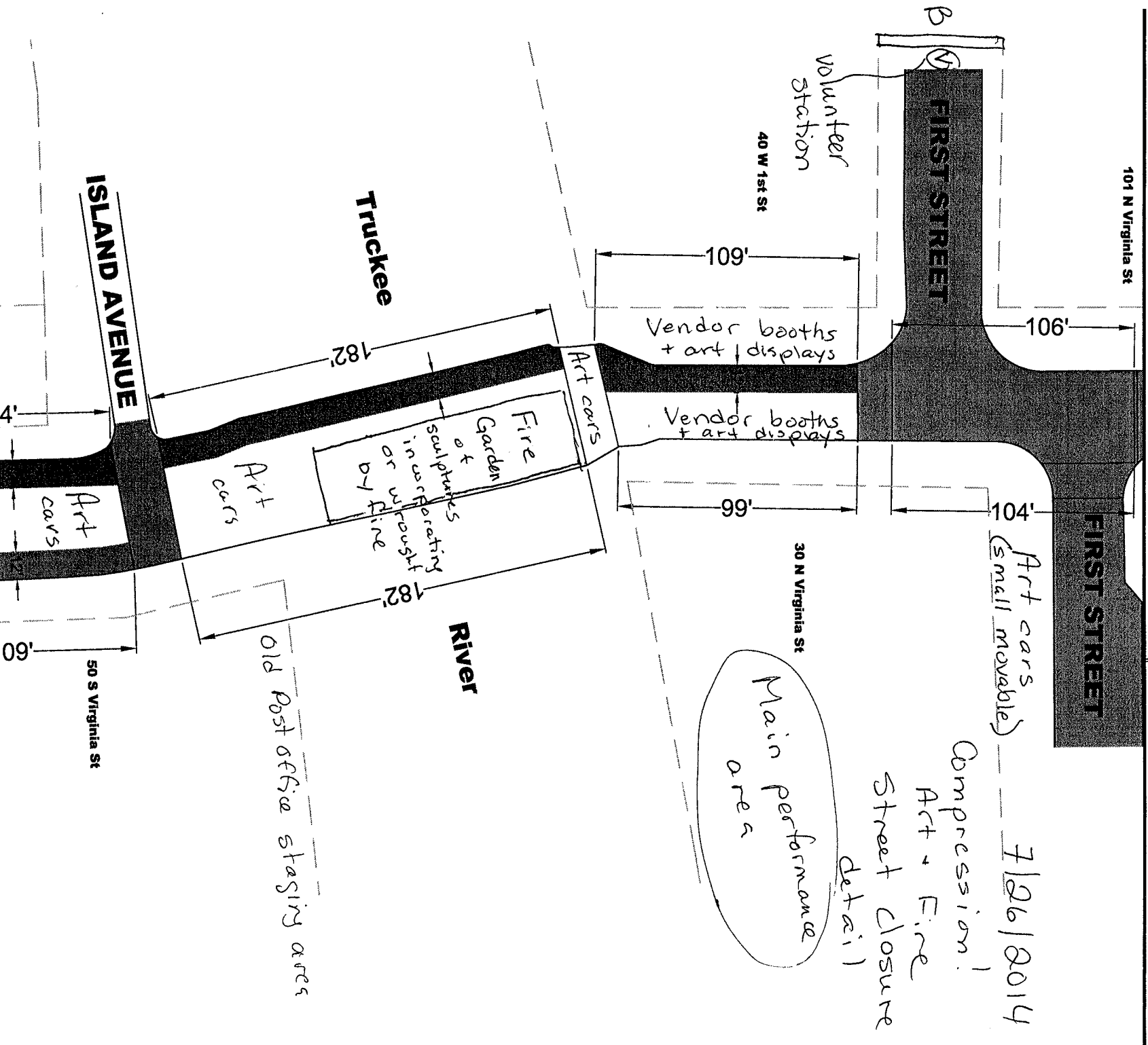
VIRGINIA STREET

EVENT ZONE 5

Mill Street to First Street

LEGEND

- No setup permitted at any time
- Conditional Setup permitted upon approval



Compression! Art & Fire 2014

Compression 2014 is complicated. We cannot be assured of venue availability until June, so all plans for holding our July 26 event at Reno City Plaza are optimistic, and must be viewed in that vein.

Controlled Burn's initial event application requested use of Powning Park and closure of adjacent sections of Virginia Street, based on information that Reno City Plaza was to serve as staging grounds for the Virginia Street Bridge Renovation project, making it unavailable for special events. In October 2013 we requested permission to use the Washoe County Courthouse Parking Lot across the street from Powning Park for Compression 2014, but learned that approval could not be granted until June.

We have discussed the likelihood that Reno City Plaza will be available with many who have information and opinions, and have been encouraged to submit this application on the assumption that the bridge project will not impact our use of Reno City Plaza on July 26, 2014. We are happy to provide additional information as needed, and as required according to the special event timetable. We appreciate the guidance and adaptability of the Special Events Committee.

We wish to follow our 2013 event plans almost to the letter. One variation is that we will not begin performances on the main stage until 2 hours later (at 5 p.m.) although the venue, vendors, etc. will be open and staffed.

CalNeva will again sponsor Compression! Art & Fire, and will hold exclusive right to food and alcohol vending. For this reason, they will complete the application for those aspects of our permit, so they are not attached here. Portions of the application to be completed closer to the event (impacted neighbors, vendor list, etc.) will be submitted according to those deadlines.

Thank you for the opportunity to apply to produce a 2014 special event in Reno.

Sincerely,


Erika Wesnousky

for Controlled Burn and Compression! Art & Fire

775-686-9608

wesnousky@gmail.com

PO Box 13962, Reno, NV 89507

www.compression.controlledburnreno.com

Compression! Art & Fire 2014 Volunteer positions and assignments

Street closure points (4 shifts of 2 at 3 locations = 24 volunteers)

Mill and Virginia Streets: 2 volunteers in 2 hour shifts

Second and Virginia Streets: 2 volunteers in 2 hour shifts

First and Sierra Streets: 2 volunteers in 2 hour shifts

Assist mobility-challenged citizens, answer questions on activities, traffic flow, parking, movement of open alcohol containers (not permitted to enter or exit). Volunteers at First and Sierra allow access to alley by impacted neighbors.

Security (2 shifts of 2 in 2 teams, plus onsite back-up and relief = 12 volunteers)

Volunteers trained as Burning Man Black Rock Rangers (acting as individuals and not associated with Burning Man at this event) move in pairs throughout the venue to ensure compliance and respectful conduct. These volunteers interface with event team leads, other event volunteers, and with Reno Police Department as necessary.

2 teams of 2 volunteers in 4 hour shifts, but with unassigned volunteers available for relief and support on demand throughout the event.

Fire Safety (30 safety volunteers)

Fire safety personnel are members of Controlled Burn, and are placed in accordance with event specifications and our safety protocol. We maintain a 10' perimeter around the main performance area, and between flame effects and attendees. Within this safety zone, we place fire safety providers as required by activity and attendance.

Event Staffing (60 volunteers at various stations for various shifts as required)

Event volunteers staff an information booth and participant registration station, monitor seating and curtail obstruction of view, provide attendee assistance, monitor trash and recycling, and assist other event volunteers as appropriate and required.

All event volunteers will be recognizable by their specific shirts according to tasks.

Event security volunteers wear shirts with event design on front and SPECIAL EVENT SECURITY on back.

Event fire safety volunteers wear shirts with event design on front and CONTROLLED BURN logo on back.

Event general volunteers wear shirts with event design on front and EVENT VOLUNTEER on back.

Street Closure Press Release for Compression! Art & Fire July 26, 2014

Portions of downtown Reno streets will be closed throughout the day on July 26, 2014 for the Nevada 150 Artown event "Compression! Art & Fire" to be held on Reno City Plaza from 3-11 p.m. The following streets will be closed on July 26 beginning at 6 a.m. They will reopen at 2 a.m. July 27.

Virginia Street will be closed from Mill St. to Second Street on July 26, 2014.

First Street will be closed from Sierra St. to Center St. on July 26, 2014.

Traffic should move north on Center Street, and south on Sierra Street instead of on Virginia Street. Traffic should move east and west on Court Street and Second Street instead of on First Street.

Access will be granted to impacted neighbors only. Parking with closure area is prohibited. For additional information, please call Erika Wesnousky at 775-686-9608.